

II. BUSINESS ITEMS

State Council of Hawaiian Congregational Churches
202nd ‘Aha Pae’aina/’Aha Iki – Central Union Church

Annual Meeting
9:00am – 2:00pm

AGENDA
June 13, 2024

1. CALL TO ORDER @ _____ S. Matsuyama
2. OPENING PULE/OHANA K. Kiwaha
3. NECROLOGY SERVICE K. Alika
4. LULU* K. Kiwaha
(* Please make checks payable to SCHCC)
(Mail to: Frank Mulec, P.O. Box 1065, Pahoa HI 96778)
5. ROLL CALL / QUORUM: Yes____ No____ K. Kiwaha
Member Churches: _____ Delegates: _____ Partnership: _____
6. GREETINGS S. Matsuyama
7. APPROVAL OF AGENDA S. Matsuyama
8. ANNUAL MEETING MINUTES K. Kiwaha
June 15, 2023
9. TREASURER REPORT F. Mulec
9.1 Financial Report
9.2 Proposed Budget FY 23/24
9.3 Kokua Mau
9.4 Makeke
10. CONFERENCE STAFF/SCHCC OFFICER’S REPORT
10.1 Conference Minister D. Popham
10.2 President S. Matsuyama
10.3 Advisor B. Matsuyama

11. COMMITTEE REPORTS

- 11.1 Repair & Maintenance
- 11.2 Kahu Richard Wong Endowment
- 11.3 William Kahuakai Keliioomalua Scholarship
- 11.4 Katherine and Clay Wery Fund
- 11.5 Nomination

- L. Motas
- A. Trout
- S. Matsuyama
- B. Matsuyama
- K. Kiwaha

12. ISLAND COUNCIL REPORTS

- 12.1 Kauai Council
- 12.2 Oahu Council
- 12.3 Topside Council
- 12.4 Maui Council
- 12.5 WH Council
- 12.6 EH Council

- H. Pacheco
- J. Kishimori
- U. Sai
- A. Trout
- R. Rabara
- F. Mulec

13. PARTNERSHIP REPORT

- 13.1 Pu'a Foundation

T. Bissen

14. UNFINISHED BUSINESS

- 14.1 501c3
- 14.2
- 14.3

15. NEW BUSINESS/ACTION ITEMS

- 15.1 Proposed Budget FY 24/25
- 15.2 Election
- 15.3

16. REFLECTION/CONCERNS

- 16.1
- 16.2

17. ANNOUNCEMENTS

- 17.1 FY 24/25, Proposed Meeting Dates: 7/27/24, 10/26/24, 1/25/25, 4/26/25
- 17.2
- 17.3

18. INSTALLATION OF OFFICERS & DIRECTORS

D. Popham

19. ADJOURNMENT @ _____ / _____

20. CLOSING PULE

STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES

ANNUAL MEETING

JUNE 15, 2023

MINUTES

OPENING PROTOCOLS.

1. **Call to Order.** Sharon Matsuyama (“President”) called us to order at 9:05 a.m. It is noted that prior to calling the SCHCC Annual Meeting to order, the Rev. Eric Anderson – Chairperson of the Hawai‘i Conference Council – officially called to order the 201st ‘Aha Pae‘āina of the Hawai‘i Conference of the United Church of Christ (HCUCC).
2. **Opening Pule/‘Ohana.** Toni Bissen facilitated our devotional time on “We Are One ‘Ohana.”
3. **Roll Call.** Keoki Kiwaha (“Secretary”) announced that there were 33 participants, which included 26 voting delegates from 23 churches, the Rev. Dr. David Popham (HCUCC Conference Minister), Ms. Toni Bissen (Executive Director, Pū‘ā Foundation), and 5 non-voting visitors. **It was moved by the Secretary, seconded by the Vice President, to grant visitors the privilege of voice without vote.** With no further discussion, the motion was carried.
4. **Necrology Service.** The Rev. Kealahou Alika facilitated our Opening Worship and Necrology Service.
5. **Words of Welcome.** Following the Service, the President offered words of welcome to all those participating in the Annual Meeting. The President offered words of thanks to the Rev. Dr. David Popham – Conference Minister, Lori Yamashiro, and Hawai‘i Conference UCC and Hawai‘i Conference Foundation staff for welcoming the SCHCC Executive Committee to the new HCUCC office located in the Topa Financial Center at 700 Bishop Street, Suite 825, Honolulu, Hawai‘i 96813.
6. **Agenda.** The President presented the Agenda. **It was moved by Debbie Wong Yuen, seconded by Linda Ka‘auwai-Iwamoto, to approve the Agenda as presented.** With no further discussion, the motion was carried.
7. **Minutes.** The minutes of the Annual Meeting held on June 15, 2022, was submitted to the delegates by the Secretary on behalf of Kahu Alika, who served previously as Secretary. Corrections to the Minutes included:

- a. **Page B4, Pule Ohana, Paragraph 2, Line 4:** The word “shen” should be corrected to “she.”
- b. **Page B10, Polling:** The names of “Frank Mulectr” and “Wyren Keoki Kiwaha” should be corrected to “Frank Mulec” and “Wryen Keoki Kiwaha.”
- c. **Page B11, Unfinished Business, A. Mail-In Ballot Results, Line 4:** The word “times” should be corrected to “items.”
- d. **Page B15, List of Delegates:**
 - i. The name of Joanne Yoshimori, should be corrected to Joanne Kishimori.
 - ii. Pualani Akaka should be listed as being a lay person from Ho’olehua Congregational Church.
 - iii. Wherever the name James ‘A’arona appears, it should be corrected to James Aarona.

It was moved by the Secretary, without need for a second, to approve the Minutes of our Annual Meeting on June 15, 2022, as corrected. With no further discussion, the motion was carried.

8. Treasurer’s Report.

a. Annual Report.

i. Beginning (July 1, 2022)	\$20,544.52
ii. Income	\$..7,687.92
iii. Expenses	\$..4,584.14
iv. Ending (March 1, 2023)	\$23,648.30

b. Proposed Budget FY2023-24

i. Income	\$12,850.00
ii. Expenses	\$12,850.00

c. Kokua Mau **\$54,000.00**

d. Makeke Report. Frank Mulec (“Secretary”) shared that the report is not final as the fiscal year will end on June 30, 2023. He will generate a revised report which will be submitted later. For the Makeke, three churches and one individual gave a combined total of \$550.00.

It was moved by the Treasurer, without need for a second, to approve the Treasurer’s Report pending audit. With no further discussion, motion was carried.

REPORTS.

9. **Conference Minister.** In addition to his written report, Kahu Popham shared that it was a pleasure to host the SCHCC Executive Committee at the new Conference office. Additionally, he shared that there would be a Budget workshop on Friday, June 16, at 5:30 p.m. This will be the opportunity for delegates to see the budget presented and ask any questions. He added that earlier the same day, at 12:30 p.m., there would be another workshop to address some new initiatives coming out of the Conference related to Search and Call, the Innovation and Engagement Missional Team, HCUCC Connects, and a Minister Development Initiative to help raise up those who might be discerning a call from God into ordained ministry. Kahu Popham also added that the neutral mediators have completed Phase 1 of their work, have compiled a report with recommendations to the Conference Council, and have published that report.
10. **Advisor Report.** Boyd Matsuyama (“Advisor”) submitted a report on file. He offered thanks for the continued support and prayers of all.
11. **President’s Report.** The President shared that her report is on file. She added that there is an “About Us” write-up in her report to help remind us of what the SCHCC is about and what our mission/purpose is.

The President recessed the Meeting at 10:32 a.m.; and, called us back at 10:45 a.m.

12. **Repair and Maintenance.** Lorna Motas, Chairperson. In addition to her written report, Lorna Motas (“Vice President”) offered thanks to Kahu Debbie Wong Yuen and the Rev. Barry Mick who are part of the Committee.

- a. **Projects.**

- i. **2018 Outstanding.** Helani Congregational Church, Hawai‘i Island, continues having issues finding contractor to perform soil testing.
- ii. **2022 Completed.**
 1. Lahuiokalani Ka‘anapali Congregational Church, Maui, replaced 8 original windows from 1929.
 2. ‘Ōla‘a First Hawaiian Protestant, Hawai‘i Island, completed their termite treatment.
- iii. **2022 Outstanding.**
 1. Kalaiakamanu Hou Congregational Church, Moloka‘i, is ready to start their project. An unexpected leak brought their project to a halt; but, it has since been resolved.
 2. Waiialua Congregational Church, Moloka‘i, is almost finished with their work – completing handrails, windows, and lights, with the only outstanding work being the completion of an electrical box.

iv. **2023 Projects.**

1. Puka'ana Congregational Church, Hawai'i Island, completed their two-phase termite treatment in May 2023.
2. Kauaha'ao Congregational Church, Hawai'i Island, is scheduled to complete their termite treatment in August 2023.
3. Kalaiakamanu Hou Congregational Church, Moloka'i, has completed their repair of an unexpected leak.
4. Hanapēpē Hawaiian Congregational Church, Kaua'i, to complete termite treatment of their facility.
5. Keawala'i Congregational Church, Maui, to perform a replacement of their roof.

- v. It was noted that after initial project approvals were given, there was a remaining balance of \$2,438.00. The Committee decided to allocate the remaining balance among the four small membership churches based on the total % of the grant request to the total grant disbursement amount. A letter was sent to Andy Bunn, Executive Director of the Hawai'i Conference Foundation, and all have received their repair monies.

13. **Kahu Richard Wong Endowment.** Aileen Trout, Chairperson. In addition to her written report, she added that annually the endowment amount is \$7,000. The Committee funded the He-Brews Lounge youth ministry program at Wai'oli Hui'ia in the amount of \$3,500.
14. **William K. Keli'iho'omalua Scholarship.** Sharon Matsuyama, Chairperson. In addition to her written report, the President shared that the fund was originally started by a friend of the Keli'iho'omalua family and is available to individuals who are already enrolled in a seminary program.
15. **Katherine & Clay Wery Fund.** Boyd Matsuyama, Chairperson. In addition to his written report, the Advisor shared that the Moloka'i Topside Council was approved for funding; but, project is still on hold. A request for funding assistance to attend seminary was denied as it did not meet the qualifications. The Committee is considering reevaluating the guidelines.
16. **Kaua'i.** Haunani Pacheco, President. In addition to her written report, Ms. Pacheco wanted to highlight that the Kaua'i Association UCC held its 'Aha Mokupuni in May at Kapa'a First Hawaiian Church. They held an 'Aha Mele where four songs were chosen – and participants were divided into four groups based on the color wrist band they were given determining which song they would learn together and perform for the rest of the delegates.

17. **O'ahu.** Joanne Kishimori, President. In addition to her written report, Ms. Kishimori shared that she was interested in hosting an 'Aha Mele since the last was held in 2015. Phillip Ward was also introduced as the new delegate from Ka Hana O Ke Akua Church.
18. **Maui.** Aileen Trout, President. Report on file with nothing to additional to share.
19. **Moloka'i Topside.** Uluwehi Sai, President. In addition to Ms. Sai's written report, Earline laea shared on Ms. Sai's behalf that the Council continues to meet monthly with the officers being the same as it has become difficult to find new people to serve. She added that the Rev. Janice Ogoshi continues to adjust to life on Moloka'i where she has committed to serving there for three years.
20. **West Hawai'i.** Debbie Wong Yuen, Treasurer. In addition to her written report, Kahu Wong Yuen added that the Council elected new officers – Kahu Sam Masilamoney, President; Rollin Rabara, Vice President; Keoki Kiwaha, Secretary; Kahu Debbie Wong Yuen, Treasurer; and, Kahu Naleen Andrade, Advisor, representing all five of its active member churches.
21. **East Hawai'i.** Clement Malani, Jr., President. A written report was submitted.
22. **Pū'ā Foundation.** Toni Bissen, Executive Director. In addition to her written report, Ms. Bissen discussed the ongoing work with Punahoa Heritage Forest. She thanked Sharon Matsuyama, Boyd Matsuyama, and Keoki Kiwaha for being there to represent SCHCC and participate in a blessing of the land and singing songs during the program. The purpose of the work at Punahoa is to preserve and perpetuate a space where Hawaiian can connect to the land, practice their culture, and find healing.

UNFINISHED BUSINESS.

1. **501(c)(3).** Continues to be a work in progress. The Treasurer is working to research filings and payments of the General Excise Tax for previous fiscal years back to 2012. Once that is completed, we will proceed with the work.

NEW BUSINESS.

2. **Proposed Budget, FY2023-24.** The Treasurer re-presented the Proposed Budget. **It was moved by the Treasurer, without need for a second, to approve the Proposed Budget for the fiscal year ending June 30, 2024.** With no further discussion, the motion was carried.

REFLECTIONS/CONCERNS.

1. Doni Chong, new Executive Director for the Woman’s Board of Missions for the Pacific Islands, was invited to share about herself and the work of WBM. She added that she is excited about meeting with people and other organizations that share a heart and passion to glorify Christ, preserve our culture, and help those in need – at home and abroad.

ANNOUNCEMENTS.

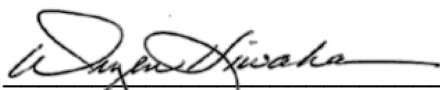
1. **Proposed BOD Meeting Dates:**

- a. July 29, 2023
- b. October 21, 2023
- c. January 27, 2024
- d. April 27, 2024

ADJOURNMENT.

1. **It was moved by the Secretary, seconded by the Vice President, to adjourn the Annual Meeting of the State Council of Hawaiian Congregational Churches.** With no further discussion, the motion was carried and the meeting was adjourned at 11:57 a.m. Kahu Alike offered the closing prayer.

I, Wryen Keoki Kiwaha, the duly elected Secretary of the State Council of Hawaiian Congregational Churches (SCHCC), do hereby certify before God and according to law that these are a true and correct copy of the minutes of our Annual Meeting held on June 15, 2023, and humbly submit it for the consideration of the delegates.



W. Keoki Kiwaha, Secretary
State Council of Hawaiian Congregational Churches



STATE COUNCIL OF HAWAIIAN CONGREGATIONAL CHURCHES
Financial Report FY 2023 - 2024

		Beginning Balance July 1, 2023				
<u>INCOME:</u>	<i>Budgeted</i>	<u>July-Sept Actual</u>	<u>Oct-Dec Actual</u>	<u>Jan-Mar Actual</u>	<u>Apr.30 Actual</u>	<u>YTD TOTAL</u>
Church Dues, 40 @ \$50	2,000.00	100.00	1,400.00	50.00	0.00	1,550.00
Mākeke Donations	2,300.00	0.00	1,400.00	0.00	100.00	1,500.00
Interest Income/Wm Crisp Fund	1,800.00	1,891.58	0.00	0.00	0.00	1,891.58
Donations	3,900.00	1,198.50	475.00	595.00	0.00	2,268.50
Other Income (reimbursements)	2,850.00	31.70	294.60	68.06	0.00	394.36
TOTAL INCOME	12,850.00	3,221.78	3,569.60	713.06	100.00	7,604.44
<u>EXPENSES:</u>	<i>Budgeted</i>					
Air Fare	4,500.00	278.60	0.00	0.00	0.00	278.60
Resource Persons	1,000.00	0.00	5,026.18	0.00	0.00	5,026.18
Car Rental/Gas/Parking	1,000.00	0.00	0.00	0.00	0.00	0.00
Lodging	1,500.00	0.00	0.00	0.00	0.00	0.00
Meals	600.00	0.00	0.00	0.00	0.00	0.00
Office Expense	400.00	357.18	9.65	2.15	0.00	368.98
Insurance, Liability Coverage	1,600.00	0.00	1,891.00	0.00	0.00	1891.00
Host Church Makana	1,350.00	0.00	0.00	0.00	0.00	0.00
Friends of the Conference Makana	500.00	0.00	500.00	0.00	0.00	500.00
Miscellaneous Expenses	400.00	2,000.00	0.00	600.00	0.00	2,600.00
TOTAL BUDGETED EXPENSE	12,850.00	2,635.78	7,426.83	602.15	0.00	10,664.76
UnBudgeted Expense/ Pūā Foundation Makana			1,000.00			1,000.00
			Ending Balance April 30, 2024			\$21,813.74

State Council of Hawaiian
Congregational Churches

Proposed Budget
FY 2024 - 2025

INCOME:

Church Dues (FY 24-25), 40 @ \$50	\$2,000.00	
Mākeke	2,300.00	
Interest Income/Wm Crisp Fund	2,000.00	
Donations-churches, individuals, Lulu at mtgs.	4,300.00	
Other Income, reimbursements	3,150.00	
TOTAL INCOME:		<u>\$13,750.00</u>

EXPENSES:

Air Fare: Executive Committee*	\$4,500.00	
Resource Persons	1,000.00	
Car Rental/Gas/Parking	1,000.00	
Lodging: Executive Committee*	1,500.00	
Meals	1,000.00	
Office Expenses	500.00	
Insurance, Liability Coverage	2,000.00	
Host Church Makana, (9 mtgs @ \$150)	1,350.00	
Friends of the Conference Makana	500.00	
Miscellaneous Expenses: unbudgeted, underbudgeted	400.00	
TOTAL EXPENSES:		<u>\$13,750.00</u>

(*Pres, VP, Sec, Treas, and Advisor)

Note: Pū'ā Foundation, Makana Budget of \$1,000.00 will be drawn from the Common Trust Fund held by the SCHCC.

As Approved by SCHCC BOD, 2/27/2024

State Council of Hawaiian
Congregational Churches

Kōkua Mau

FY 2024-2025

<u>FUNDS AVAILABLE:</u>	(Perpetuate the Funds)
Fund for Repair & Maintenance of Small Membership Hawaiian Churches	\$50,000.00
Kahu Richard W. Wong Fund Grant	\$20,000.00
William Kahuaka'i Keli'iho'omalua Scholarship Fund	\$ 4,500.00
Katherine & Clay Wery Fund Grant	\$ 4,000.00
<u>TOTAL FUNDS AVAILABLE:</u>	<u>\$78,500.00</u>



State Council of Hawaiian Congregational Churches

2023 – 2024 Mākeke Report
June 13, 2024

The 2023 - 2024 SCHCC Mākeke Flyer dated September 29, 2023 has been mailed out to all our member churches. As a result of this announcements, the monetary donations received has been a total of \$1,500.00 from 8 churches, and 1 individual supporters.

We appreciate, recognized, and thank the following churches and individuals for their generous monetary donations and continued support for the SCHCC:

Hanapēpē Hawaiian Congregational Church

In Memory of Aunty Stella Iaea

Hau‘oli Kamana‘o Church

Hau‘ula Congregational Church

Helani Congregational Church

Kahikolu Congregational Church

Kalihi and Moanalua Church

Lāhuiokalani Kā‘anapali Congregational Church

‘Opihikao Congregational Church

Mahalo Ke Akua,

Frank J Mulec

SCHCC Mākeke Chair